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**Space, Missile, Command and Control**

**REQUIRED BRIEFINGS**

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It applies to all Fifth Air Force (5 AF) units and provides them with the guidelines and flexibility necessary to keep 5 AF leadership informed of its missions, operations and deployments at the appropriate level of detail.

**SUMMARY OF REVISIONS**

**This document is substantially revised and must be completely reviewed.**

This instruction revises 5 AFI 13-201, *Deployment Briefings*, dated 25 October 1999. Changes title to apply to more than just deployment briefings. Explains the types of missions to be briefed to 5 AF leadership. Adds section on weekly briefing slides. Adds section on off-station trainer notification. Redefines “deployments” for C-130 and KC-135 aircraft. Outlines briefing requirements for deployments. Adds section on additional briefings. New or revised material is indicated by an bar (|).

**1. Need for Briefings and Notification.** Although operational control (OPCON) of 5 AF aircraft does not fall under 5 AF, it is important for 5 AF leadership to be aware of the various missions its units are supporting. These missions can vary between deployments, higher headquarters (HHQ)-directed missions or training. It is imperative that 5 AF leadership be briefed or notified about these missions on a weekly and “as required” basis.

**2. Weekly Briefing Slides.** Submit operations slides weekly to the 605th Air Operations Squadron (605 AOS) for briefing at the 5 AF and United States Forces, Japan (USFJ) staff meeting. The intent of these slides is to provide 5 AF leadership a big picture look at what missions its aircraft and aircrews are supporting.

2.1. Two slides are provided by each wing. One slide shows the upcoming week (Tuesday to Tuesday) and will be more detailed than the second slide. Obviously, certain missions will change between slide submission and presentation. The intent is to show the most up-to-date information. The second

slide shows the next three months and will be more tentative. Additional slides may be required on a case-by-case basis.

2.2. Include off-station missions remaining overnight--to include off-stations trainers supporting air-crew training and/or the flying hour program. Certain missions which do not remain overnight should also be presented. These include aeromedical evacuation (AE), HHQ channels or special assignment airlift mission (SAAM) and high-visibility distinguished visitor (DV) missions. Also, the 35th Fighter Wing (35 FW) will include local night flying to highlight the shortfall of search and rescue (SAR) assets. The level of detail provided for individual missions will vary. Some examples include; weekly C-130 Guam channel or C-130/KC-135 AE channel--no amplifying data unless the routing, day of the week, etc., is different; C-130 SAAM supporting United States Marine Corps (USMC) movement to Hawaii--include a simple remark in the notes pages; multiple SAAMs supporting the same exercise such as Keen Sword, reception, staging, onward-movement and integration (RSOI), etc.,--put "KS SAAM" on slide and provide any significant items. Final format and content of these slides will be coordinated between 5 AF operations staff and the wings' current operations.

**3. Off-Station Trainers.** Off-station proficiency trainers for "C" coded aircraft and cross-country trainers for fighter aircraft require no special notification other than the weekly briefing slides. Units (normally fighter) conducting off-station air combat training or hosting the same with other units from Japan or Korea will inform 5 AF of such training in advance via e-mail to the 605th Air Operations Group Commander (605 AOG/CC), 605 AOG Deputy Commander (605 AOG/CD) and 605 AOS Commander (605 AOS/CC). Contents of the e-mail should be of sufficient detail to provide the 5 AF/CC a big picture of the training to be accomplished including when, where, number of aircraft and any concerns. 5 AF leadership should not become aware of such events after the fact. Additional details of such training will be requested on an "as required" basis.

**4. Deployment Briefings.** For the purpose of this paragraph, "deployments" will be considered as movements of two or more aircraft for C-130 and KC-135 and four or more aircraft for fighters with the following exceptions; cross-countries and unit dissimilar air combat training deployments for fighters; and C-130 joint airborne/air transportability training (JA/ATT) with two or more aircraft. The following guidance outlines deployment briefing requirements.

4.1. Wings will brief the 5 AF Commander (5 AF/CC) or his representative for all contingency or training deployments outside of Japan or Korea (e.g., South West Asia, Combat Archer, or Cope Thunder) and other deployments as directed at least five days prior to deployment. Unless otherwise directed, the detachment commander (DETCO) will present the briefing. Units will schedule deployment briefings through the 5 AF Executive (5 AF/CCE) and notify 605 AOG/CC and 605 AOS/CC.

4.2. Briefing content will be at the wing commander's direction. Slides are encouraged. A suggested briefing format is outlined at [Attachment 1](#) of this instruction. If a face-to-face briefing with the 5 AF/CC is required, only the asterisked items on [Attachment 1](#) are required.

4.3. All deployments will be briefed to the wing commander or designated representative. The briefing will be accomplished in sufficient time so that copies can be forwarded to the 605 AOG/CC and also sent to the 605 AOG/CD and 605 AOS/CC for review no later than five days prior to deployment.

4.4. Redeployment Briefings. When requested, the DETCO will debrief the 5 AF/CC or designated representative within 5 working days of redeployment. Format will be decided on a case-by-case

basis, with prior coordination through 605 AOS Director of Operations (605 AOS/DO) or 605 AOS Air Operations (605 AOS/DOO).

**5. Additional Briefings.** Wing commanders may direct additional briefings (i.e., F-15s cross-country to Yokota to use Hotel Airspace or a 2-ship C-130 JA/ATT to Korea). Send copies of these briefing slides to the 605 AOG/CC, 605 AOG/CD and 605 AOS/CC for information purposes prior to mission execution.

BRUCE A. WRIGHT, Lieutenant General, USAF  
Commander

## Attachment 1

### BRIEFING GUIDE

NOTE: The following items are suggested for unit deployments or redeployment briefings. Briefing format is at wing commander discretion. Items with an asterisk (\*) below are required for face-to-face briefings with the 5 AF/CC or designated representative.

#### **A1.1. \*Classification.**

#### **A1.2. \*Name of Operation(s).**

A1.2.1. \*Overall purpose.

A1.2.2. \*General description.

#### **A1.3. \*Deployment Objectives.**

#### **A1.4. \*Leadership and Key Personnel.**

#### **A1.5. Predeployment Training (if applicable).**

#### **A1.6. Deployment and/or Redeployment Profile.**

A1.6.1. Aircraft configuration.

A1.6.2. Departure, route of flight and recovery (including distant and estimated time enroute).

A1.6.3. Refuelings.

A1.6.4. Fallout, abort points, diver options and bingo fuels.

A1.6.5. Procedures in the event of forced landing in neutral or communist-controlled areas.

A1.6.6. Meaconing, interference, jamming and intrusion (MIJI) procedures.

#### **A1.7. Destination Field.**

A1.7.1. Runway length and airfield layout.

A1.7.2. Applicable navigational aids.

A1.7.3. Instrument approaches and weather requirements.

A1.7.4. Parking plan.

#### **A1.8. Employment Operations.**

A1.8.1. Concept.

A1.8.2. Operations.

A1.8.3. Missions schedule (daily, number and type sorties)

A1.8.4. Divert information.

A1.8.5. \*Description of operating areas.

A1.8.6. \*Climatology.

**A1.9. \*Special Subjects.**

A1.9.1. \*Base facilities.

A1.9.2. \*Host nation insights.

A1.9.3. \*Recreation planned.

A1.9.4. \*Orientation flights (includes foreign disclosure concerns).

A1.9.5. \*Training rules (if other than “standard”).

A1.9.6. \*Limiting factors.

A1.9.7. \*Force protection.

A1.9.8. \*Other (applicable).

**A1.10. \*Questions.**